**Board of Trustees Meeting**

**Boulder Preparatory Charter High School**

June 17, 2015

6:08 pm to 7:12 pm

1. **Call Meeting to Order, Roll Call and Boulder Prep Mission**
   1. Peter called the meeting to order at 6:08 pm.
   2. Roll Call
      1. Board Members Present: Lili Adeli, Donelda Mason, Gabe Dillon, Alex Dennis, Manijeh Taherynia (via Google)
      2. Board Members Absent: Vicki Nilles, Amber Garcia
      3. Others Present: None
   3. Anecdote – Lili shared a video of Rachel singing a fun song as an ode to the students. She also shared a nice email from the CFO of the school district that he sent after attending graduation recognizing the staff and the school for their great work.
2. **Board Procedures**

The Board follows Robert’s Rules.

1. **Chair’s Report**

Peter mentions that with all the new members, one thing to consider is voting on a Vice-Chair. Lili has been taking minutes for the meetings since Manijeh typically joins electronically. We can explore hiring someone, as in the past, to take minutes. Alex also offered to help take minutes moving forward. Lili reminded the group that our Bylaws indicate that we need to elect officers at our August meeting.

1. **Headmaster’s Report**
   1. Lili sent out formal report. We are going to do staff development at the end of this week to continue building and strengthening our program. We received our climate survey back where the students report on how they’re feeling. Most of the items moved in a positive direction, so we are feeling good about that. Peter made a note about how encouraged he is with all the great things happening at the school.
2. **Public Hearing and Public Participation**
3. No hearing or participation from the public was shared.
4. **Board Communication**
   1. Gabe brings up that we need to schedule a board meeting. They agreed to July 15th and tentatively the week of Aug. 24th. We’ll need to hear from other’s schedule.
   2. Donelda reminded the group that we need to approve the FY16. She motions to add this to the action items. Peter seconds. All are in favor.

1. **Information**
   1. Finance Committee Report – Due to district delays in closing the month and staff being on break, we do not have a finance packet for the meeting. We’ll have updated numbers for the next meeting.
2. **Study Items**
   1. Fundraiser update – Lili e-mailed out the notes from last year’s fun run. In talking with the staff members, they indicated that they don’t want to do the fun run. Based on how well the Wine Taster went, they felt that it should be the one signature event. Last year, they felt that a bulk of the fun-run planning fell on them and weren’t up for that project again this year. That doesn’t preclude the Board from putting on the fun-run as long as they take on about 95% of the work and the staff can pitch in the rest. The staff also were apprehensive about doing the Wine Taster again in May. It’s difficult with graduation planning and the work with seniors getting them to the finish line. The group likes October, but shooting for October 2016 since this October would be too soon to do it again. They discussed the possibility of a Halloween Wine Party. Lili will talk it over again with the staff to see if we can finalize a date for the next Wine Taster.

The group talks about the Fun Run vs. Wine Taster. Gabe indicates that he had talked with several friends about the fun-run and there were limitations on his people being able to attend. The group acknowledged that the fun-run was more about marketing and PR. With that said, Gabe suggests that we redirect our PR efforts to recruit people for our open house in September.

Board discusses the option of redirecting efforts toward sponsorships that match with the program categories that we highlighted at the Wine Taster. The Board members could divvy up the programs and then identify organizations that could sponsor those programs. So, rather than getting sponsors for an event, skip the event part and get them to sponsor the program directly. We can invite Paula to our next Board meeting to advise us on how to secure the sponsorships.

Board member sign up for the following:

Peter = Equine Program

Alex = Sustainability Program

Gabe = Culinary

Vicki = Arts Program

Lili = STEM

Manijeh = Financial Literacy

Amber = Van

All = Scholarships

Homework for the next meeting is to identify a minimum of 5 companies that seem like a good match for the programs. We should research each company to find out what their giving history is and who might be the contact person. Some examples would be for the Financial Literacy Program to hit up accounting firms, legal offices, banks, mortgage companies, stock brokers/investment firms, etc…

1. **Action Items**
   1. Donelda motions to approve minutes from the May 20th meeting. Manijeh seconds. All are in favor.
   2. Lili notes that the adjustments from the last time staff saw the budget is that we the additional salary funds have been figured in. Manijeh move to approve the FY16 budget as presented. Donelda seconds. All are in favor.
2. **Adjournment**

Peter adjourned the meeting at 7:12 pm.