

**Board of Trustees Meeting**  
**Boulder Preparatory Charter High School**

March 29, 2017  
6:08 pm – 7:02 pm

**1. Call Meeting to Order, Roll Call and Boulder Prep Mission**

- A. Peter called the meeting to order at 6:08 pm
- B. Roll Call
  - i. Board Members Present: Lili Adeli, Donelda Mason, Peter Vigil, Manijeh Taherynia, Stephani Carlile, Lauren Burdekin, Rolly Schendel
  - ii. Board Members Absent: Macauley, McGinnis
  - iii. Others Present: None
- C. Anecdote: Lili shared the story of a student who has had severe math anxiety and has made incredible progress to the point of being able to take the lead in the teaching her classmates in the Algebra class. Regina was able to video her teaching a lesson at the white board.

**2. Board Procedures**

- A. The Board follows Robert's Rules.

**3. Chair's Report**

- A. Peter shares a final thank-you to Donelda for her service over the years and that she will be missed on the Board. Lauren has agreed to step in as Board Treasurer and was able to get oriented in the finance meeting held just before this meeting. We will officially vote her in at the next meeting.

**4. Headmaster's Report**

- A. Lili sent out a report to highlight activities in Block 3. She indicated that the seniors are making their final push and there is the potential for a larger class of nearly 20 students. She also shared of some upcoming plans for Block 4. They are planning to show a documentary called Screenagers to both students and parents to begin conversations about screen time.

**5. Public Hearing and Public Participation**

- A. No Public Participation.

**6. Board Communication**

- A. No comments.

**7. Information**

- A. Finance Committee Report – Lili reviews the various accounts. The general fund is a bit overspent, but will be way underspent at the end of the school year due to savings from ShAnnon's earlier departure. To help cover some of our staffing needs, we have contracted with some adjuncts to teach some classes. Some of the folks coming in to teach are paid as contractors and some are paid as adjunct staff. The way we differentiate how these people get paid is really about whether individuals are coming in with an existing business or as individuals. Purchased Professional Education will likely be overspent, but that will be offset by the lesser expenditures for adjunct staff. The food costs are a bit higher due to field trips food costs and

event catering. Overall, we are on track and will likely come in under spent. At the next meeting, we will review some salary options. Lili indicates that we are still waiting to hear about the Tony Grampsas grant which will impact our staffing scenario. One option for next year is to consider hiring a part-time or full-time marketing/development person. Knowing the strength of our program and the resources available, there is a strong possibility that someone could come in and raise at least their own salary worth.

The afterschool program is on track. We had some intensives over spring break that spent down funds. We'll also plan to do some afterschool workshops where students do crafts that can be used for goodie bags for the fundraiser.

Lili indicates that the Counselor Corp grant is also on track to be fully spent by the end of the year. For the Restorative Practices Grant, we have begun spending down some of those funds. There will be extra because the staff person did not take health insurance. That money will be re-allocated toward other options. The staff will all get stipends for completing trainings in Restorative Practices.

The 501c3 has been receiving some funds. Lili indicates that she has seen some miscellaneous checks come in which is always nice. We'll take whatever money comes our way. Lastly, the investment account continues to make positive gains with strong holdings. We did have an unusual sale of one of our stock because the trailing stop price was triggered. It was triggered because there was a low bid after-hours for a substantial amount of shares that falsely pulled down the opening bid price on the stock. The committee reviewed the incident and decided to get back in on that stock. We will consider adding additional funds in the summer once we have a better sense of the political impact on the market. Right now, the market seems pretty hot and there aren't many good buy options.

## **8. Study Items**

- A. Wine Taster – Peter updated that his colleague donated some really nice pottery pieces for the auction. Lili added that we've got some pottery from our alumni as well. Lili pulls up the Wine Taster Accounting spreadsheet to show how staff have signed up to solicit for donations. In looking at the list, it brought up some ideas for requesting donations. We've got a commitment from California Pizza Kitchen and Blake Street to help with appetizers. Chef Dana will ask around to some of her contacts as well. Lili brings up that one option could be car dealerships since they tend to have swag items that could be good for the bags or potential sponsorships. Rolly asks about people just giving money to sponsor. Lili indicates that the cost of a station is \$250 to cover the wine and food.

The plan is for Board members to get on the shared spreadsheet to update/commit regarding the requests they will each make.

Lili shows pictures of the silicone wine glasses that she is thinking to order. The idea is that each person would get one cup to use through the night and they'll get one in their bag to make a pair. We'll have to set-up some rinse pitchers/buckets. Peter indicates that if we use larger glasses, it would be helpful to get some dispenser tops to measure 1 oz pours.

Peter asks about the entertainment for the event. We'll work on getting people slated into the rotation. We've got a few people for playing the piano and hopefully Neal for the guitar.

Just to recap, we are looking for people to register, auction items, goodie bag items, food donations, wine donations, and straight cash donations.

**9. Action Items**

- A. Foundation Search – Lili shared some apprehensions about the value of the product is reluctant to make the commitment. She made a counter-offer to them, but does not anticipate that they'll budge that much on the cost. She will look at some alternative database options that are more affordable for now. No vote needed.
  
- B. Minutes from 2/22/2017 – Donelda Motions, Rollie Seconds, Lili notes that the date on the minutes originally sent were wrong and she has corrected it. All are in favor.

**10. Adjournment**

- A. Peter adjourns the meeting at 7:02pm.